



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.warrencountyohio.gov
commissioners@warrencountyohio.gov



Telephone (513) 695-1250
Facsimile (513) 695-2054

**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

GENERAL SESSION AGENDA

February 18, 2025

#1

Clerk—General

**The Board of Commissioners' public meetings can now be streamed live
at [Warren County Board of Commissioners - YouTube](#)**

APPROVING REQUISITIONS AND AUTHORIZING THE COUNTY ADMINISTRATOR
TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize
Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the
following vote resulted:

M
M
M

Resolution adopted this day of 2025.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
SHE	CLINTON COUNTY MOTORSPORTS INC	SHE SIDE BY SIDE UTV	\$ 21,248.93 *capital purchase/ 3 quotes
SHE	CLINTON COUNTY MOTORSPORTS INC	SHE SIDE BY SIDE UTV	\$ 20,024.73 *capital purchase/ 3 quotes
SHE	CLINTON COUNTY MOTORSPORTS INC	SHE SIDE BY SIDE UTV	\$ 136.36 *capital purchase/ 3 quotes

Approve 2/18/25 by:

Martin Russell, County Administrator

CONSENT AGENDA*

February 18, 2025

Approve the minutes of the February 11, 2025 Commissioners' Meeting.

PERSONNEL

1. ***Hire Madeline Sobecki within Emergency Services and Dinesh Palaniswamy within W/S***
2. ***Approve reclassification of Sydney Newell from Assessment/ Investigative Caseworker III to Lead Caseworker within Children Services***
3. ***Approve wage increase for Scott Dane within W/S***
4. ***Approve end of probationary period and pay increase for Amanda Johnson within Children Services, Tabatha Ingram within Human Services, and Charles Daniels within W/S***
5. ***Approve promotion of Charles Daniels to Distribution Worker III within W/S***
6. ***Accept resignation, due to retirement, of Margaret Huddleston within OhioMeansJobs Warren County***
7. ***Authorize posting of "Data Technician I" within Telecommunications and "Administrative Assistant" position within Facilities Management***
8. ***Adopt classification specifications and point factor assignments of Operations Manager within Facilities Management and authorize posting of position***

GENERAL

9. ***Amend Resolution #25-0004 to correct the expiration date for the appointment of Sarah Hull to the Warren County Rehab Board***
10. ***Rescind Resolution #25-0079 and enter into agreement with SORTA on behalf of Warren County Transit***
11. ***Approve Notice of Intent to award bid to W.E. Smith Construction for the 2025 Pier Wall Project and Shook Construction for the RAR Water Treatment Plant Ion Exchange Improvements Project***
12. ***Approve addenda agreement with KJ's Brighter Days LLC on behalf of Children Services***
13. ***Acknowledge approval of agreement and approve amendment to agreement with the U.S. Army Corps of Engineering on behalf of the Sheriff's Office***
14. ***Acknowledge payment of bills***
15. ***Approve various performance bond agreements, releases, and street acceptances***
16. ***Approve various final plats***

FINANCIALS

17. ***Approve operational transfer from Commissioners into Human Services and W/S***
18. ***Approve supplemental appropriation into Board of Elections, Sheriff's, and Common Pleas***
19. ***Approve appropriation adjustment within Senior Citizens Levy and OhioMeansJobs Warren County***

****Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda***

FOR CONSIDERATION NOT ON CONSENT AGENDA

1. Approve appointment to the Warren County Board of Developmental Disabilities

APPROVING APPOINTMENT TO THE WARREN COUNTY BOARD OF
DEVELOPMENTAL DISABILITIES

BE IT RESOLVED, to approve the following appointment to the Warren County Board of
Developmental Disabilities:

Brodi Conover
959 Grandstone Ct.
Lebanon, Ohio 45036

term to expire December 31, 2029

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll,
the following vote resulted:

M
M
M

Resolution adopted this 18th day of February 2025.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

cc: Appointment file
Appointee
Developmental Disabilities (file)
L. Lander

Brodi James Conover

brodi.j.conover@gmail.com • (513) 518-2109
959 Grandstone Court • Lebanon, Ohio 45036

PROFESSIONAL EXPERIENCE

Frost Brown Todd LLC

Senior Associate

West Chester, OH
2018-Present

- Provide representation and counsel to political subdivisions in complex litigation in both state and federal court. Litigate issues ranging from constitutional and civil rights matters to zoning issues to declaratory judgments. Routinely achieve successful results at all stages of litigation—injunctive relief, dispositive motions, trial, and on appeal. Responsible for managing all stages of cases, including initial strategy, motion drafting, discovery and depositions, trial preparation, trial and hearings, and post-judgment proceedings.
- Member of the Firm's appellate group that is responsible for overseeing and participating in cases in state and federal courts of appeals and Ohio Supreme Court.

The Supreme Court of Ohio

Judicial Law Clerk to Justice R. Patrick DeWine

Columbus, OH
2017-2018

- Assisted the Justice in drafting opinions, preparing for oral arguments, researching complex and novel legal issues, and making decisions on jurisdictional appeals seeking review before Ohio's highest court.
- Drafted memoranda on various legal issues in both the criminal law and civil law contexts—including complex commercial disputes, election law challenges, administrative appeals, Home Rule challenges, and energy issues.

Ohio Attorney General's Office

Assistant Attorney General

Columbus, OH
2014-2016

- Provided counsel and representation to Ohio statewide officeholders and other state agencies in constitutional matters and complex litigation in both state and federal court. Litigated issues ranging from Ohio's election laws to declaratory judgments to public records litigation to death-penalty challenges.
 - Member of two multi-week federal bench trial teams defending challenges to Ohio's election laws. Responsible for pre-trial discovery matters, extensive document review, conducting and defending nearly 30 depositions, trial preparation, and eight witness examinations at trial.
 - Successfully orally argued multiple motions in federal district court and in state court.
 - Successfully represented clients in more than 40 original actions before the Supreme Court of Ohio.
- Member of the Office's Public Records Unit, which included responsibilities of conducting trainings across the State for Ohio's elected officeholders on Ohio's Sunshine Laws, processing public records requests, counseling and representing clients in public records litigation, and publishing the *Ohio Sunshine Laws Manual*.
- Assisted in authoring and publishing of the *Ohio Economic Development Manual*.

Chambers of The Honorable Judge James L. Graham, Southern District of Ohio

Judicial Extern

Columbus, OH
Fall 2013

- Assisted in the researching, drafting, and publishing of judicial entries and decisions – including topics on construction, insurance, and the Federal Rules of Civil Procedure.

Warren County Prosecutor's Office

Law Clerk

Lebanon, OH
Summer 2012 – Spring 2014

- Assisted prosecutors with drafting motions and briefs, trial preparation, appellate brief writing, and legal research. Utilized Intern License to represent Prosecutor's Office and State of Ohio in courtroom and official proceedings.

Office of George F. Will

Assistant to Internationally Syndicated Columnist

Washington, DC
Fall 2008 – Spring 2011

- Managed research, office duties and assisted in publication of two weekly columns.

American Red Cross

International Humanitarian Law Clerk

Washington, DC
Summer 2008

- Handled legal research, writing and dissemination, logistical support and special initiatives execution.

Office of United States Senator Elizabeth Dole

Congressional Intern

Washington, DC
Fall 2007 – Spring 2008

- Helped manage constituent services and the Senator's schedule. Responsible for constituent tours of the Capitol.

EDUCATION

The Ohio State University Michael E. Moritz College of Law

Columbus, OH

Juris Doctorate, 2014

- 21st Annual Lawrence Herman Moot Court Competition, Best Brief
- Prince Evidence Competition Travel Moot Court Team
- Ohio State Journal on Dispute Resolution, *Mayhew-Hite* Editor

Georgetown University

Washington, DC

Bachelor of Arts, 2011

Major: Government Minors: History, Theology

ACTIVITIES AND ORGANIZATIONS

United Way of Warren County, Board Member

2018-Present

Ohio Humanities Council, Gubernatorial Appointed Board Member

2013-Present

MEDIA EXPERIENCE

The Ohio State University Moritz College of Law, Student Speaker, 2014 Commencement Ceremony

Conservative Political Action Conference, Featured Speaker, Reagan at 100: Role Model for the Next Generation

Concert for America, Ronald Reagan Centennial Celebration, Featured Speaker

The Dennis Miller Show, Segment Feature regarding Community Honor Flight

- "Best of 2010"

The Rusty Humphries Show, Segment Feature regarding Community Honor Flight & Ronald Reagan Centennial

The Kevin James Show, Segment Feature regarding Community Honor Flight & Ronald Reagan Centennial

The Sam Adams Alliance, Featured Podcast Participant on America's Next Generation

Cincinnati Enquirer

- *Ronald Reagan continues to inspire*, Opinion, Feb. 5th 2011
- *Changing political winds can be tracked in Ohio*, Opinion, Sept. 15th 2009

The Western Star, Columnist

MEMBERSHIPS

Liberty Heights Church, Administrative Team

United States Golf Association

Georgetown University Alumni Association

The Ohio State University Alumni Association

Ohio State Bar Association

Warren County Bar Association

Butler County Bar Association

National Rifle Association

BAR AND COURT ADMISSIONS

Ohio (2014)

United States District Court, Southern District of Ohio (2014)

United States District Court, Northern District of Ohio (2015)

United States Court of Appeals, Sixth Circuit (2015)

REFERENCES

Available upon request



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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – February 11, 2025

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the February 4, 2025 Work Session meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Krystal Powell, Clerk – present

Minutes of the February 4, 2025 General Session and the February 4, 2025 Work Session meetings were read and approved.

- 25-0166 A resolution was adopted hiring Allison Lovely as Case Aide within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 25-0167 A resolution was adopted hiring Amber Bishop as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 25-0168 A resolution was adopted hiring Stephen Geoffery Buckner as Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 25-0169 A resolution was adopted hiring Kimberly McKinney as Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 25-0170 A resolution was adopted hiring Allison Horn as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous

- 25-0171 A resolution was adopted hiring Naomi DeTample as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 25-0172 A resolution was adopted hiring John Friberg as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 25-0173 A resolution was adopted approving the end of a 365-day probationary period and a pay increase for Scotty Pigg withing the Water and Sewer Department. Vote: Unanimous
- 25-0174 A resolution was adopted approving appointment to the Warren County Port Authority Board. Vote: Unanimous
- 25-0175 A resolution was adopted cancelling the regularly scheduled Commissioners' meeting of Thursday, February 13, 2025. Vote: Unanimous
- 25-0176 A resolution was adopted entering into contract with Ford Development Corporation for the Mason Morrow Millgrove Road Bridge #38-0.37 Replacement Project. Vote: Unanimous
- 25-0177 A resolution was adopted reducing the load limit on Bridge #147-0.47 on Grog Run Road in Hamilton Township from the current load limit. Vote: Unanimous
- 25-0178 A resolution was adopted reducing the load limit on Bridge #43-5.97 on Morrow-Cozaddale Road in Hamilton Township from the current load limit. Vote: Unanimous
- 25-0179 A resolution was adopted reducing the load limit on Bridge #182-0.10 on County Road 182, also known as Oregonia Road in Turtlecreek and Washington Townships from the current load limit. Vote: Unanimous
- 25-0180 A resolution was adopted approving an emergency repair to the two-man entry doors at the Richard A. Renneker Water Treatment Plant. Vote: Unanimous
- 25-0181 A resolution was adopted approving emergency services to remove a protruding lateral located at 220 North 3rd Street in Waynesville. Vote: Unanimous
- 25-0182 A resolution was adopted approving the implementation details as set forth by EVO First, Inc. for the administration process for the Warren County Prescription Plan. Vote: Unanimous
- 25-0183 A resolution was adopted authorizing the President of this Board to enter into the Programmatic Agreement for coordination with the Ohio Historic Preservation Office relative to the administration of programs using HUD allocated funds. Vote: Unanimous

- 25-0184 A resolution was adopted approving the annual renewal of the maintenance agreement with GenCore Candeo, Ltd on behalf of Warren County Telecommunications. Vote: Unanimous
- 25-0185 A resolution was adopted authorizing Amendment No. 1 to the engineering agreement with Gonzalez Companies LLC (dba RA Consultants LLC) for the design of the Socialville Transmission Main Project. Vote: Unanimous
- 25-0186 A resolution was adopted approving the vacation of an existing sanitary sewer easement for abandoned sanitary sewer lines at 5308 Fields-Ertel Road in Deerfield Township and enter into a new easement agreement for sanitary sewer and appurtenances at 5308 Fields-Ertel Road with BW OH Fields Ertel LLC. Vote: Unanimous
- 25-0187 A resolution was adopted approving the destruction of various Warren County Sheriff's Office equipment. Vote: Unanimous
- 25-0188 A resolution was adopted acknowledging receipt of January 2025 financial statement. Vote: Unanimous
- 25-0189 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 25-0190 A resolution was adopted approving various record plats. Vote: Unanimous
- 25-0191 A resolution was adopted approving a supplemental appropriation into Common Pleas Community Corrections fund #2227. Vote: Unanimous
- 25-0192 A resolution was adopted approving an appropriation adjustment from Commissioners general fund #11011110 into Sheriff's Office fund #11012210. Vote: Unanimous
- 25-0193 A resolution was adopted approving an appropriation adjustment with Prosecutor's Office fund #11011150. Vote: Unanimous
- 25-0194 A resolution was adopted approving an appropriation adjustment with Common Pleas Court fund #11011223. Vote: Unanimous
- 25-0195 A resolution was adopted approving an appropriation adjustment within Building and Zoning Department fund #11012300. Vote: Unanimous
- 25-0196 A resolution was adopted approving requisitions and authorizing the County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

Evan Nash, Southwest Regional Representative for Senator Moreno's Office, was present to introduce himself and express his commitment to working closely with elected officials.

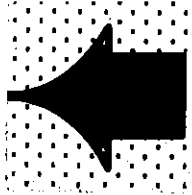
On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Upon motion the meeting was adjourned.

Tom Grossmann, President

Shannon Jones

David G. Young



I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 11, 2025, in compliance with Section 121.22 O.R.C.

Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio

Proclamation

*From the Office of the Board of County Commissioners
Warren County, Ohio*

**HONOR DEPUTY CHRISTOPHER CRESAP ON THE
OCCASION OF HIS RETIREMENT AND PROCLAIM FEBRUARY 28, 2025 AS
"DEPUTY CHRISTOPHER CRESAP DAY"
IN WARREN COUNTY**

WHEREAS, Deputy Christopher Cresap is an outstanding public servant of Warren County who has devoted himself to the safety of the residents of Warren County and his fellow members of the Warren County Sheriff's Office; and

WHEREAS, Chris graduated from New Richmond High School and proudly served in the United States Air Force; and

WHEREAS, Deputy Cresap was appointed Reserve/Auxiliary Officer for the Ripley Police Department in October of 1996 to 1997 and graduated from the Brown County OPOTA Police Academy in April of 1997 and was hired for a part time position for the Williamsburg Police Department in August of 1997; and

WHEREAS, Deputy Cresap started full-time as a Deputy Sheriff for the Warren County Sheriff's Office in March of 1999; and

WHEREAS, during his career with Warren County Sheriff's Office Chris was assigned to various positions including County Road Patrol, Field Training Officer, and Post; and

WHEREAS, Chris has received several awards and commendations, recognizing him for his performance at the Warren County Sheriff's Office; and

WHEREAS, Deputy Cresap is being honored on the occasion of his retirement from the Warren County Sheriff's Office for over 25 years of dedicated and loyal service to the citizens of Warren County, Ohio, and it is the desire of this Board to honor him on this special occasion.

NOW THEREFORE BE IT RESOLVED, to honor Deputy Chris Cresap and recognize him on this memorable occasion by proclaiming February 28, 2025 as:

"DEPUTY CHRISTOPHER CRESAP DAY"

in Warren County and extend our best wishes as he begins this new phase in his life.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of Warren County to be affixed at Lebanon, Ohio this 18th day of February in the year of Our Lord, Two Thousand Twenty-Five.

WARREN COUNTY BOARD OF COMMISSIONERS

Tom Grossmann, President

Shannon Jones

David G. Young

Proclamation

*From the Office of the Board of County Commissioners
Warren County, Ohio*

**HONOR DEPUTY KELLY HAMMONDS ON THE
OCCASION OF HIS RETIREMENT AND PROCLAIM FEBRUARY 28, 2025 AS
"DEPUTY KELLY HAMMONDS DAY"
IN WARREN COUNTY**

WHEREAS, Deputy Kelly Hammonds is an outstanding public servant of Warren County who has devoted himself to the safety of the residents of Warren County and his fellow members of the Warren County Sheriff's Office; and

WHEREAS, Deputy Hammonds began his career with the Warren County Sheriff's Office on May 28, 1996, as a Corrections Officer; and

WHEREAS, in 1999 Kelly graduated from Peace Officer Training from Butler Tech and was hired on February 26, 2000 as a Deputy Sheriff in the Warren County Sheriff's Office and was assigned to Deerfield Township; and

WHEREAS, Deputy Hammonds was assigned as a Detective in the Criminal Investigation Section in January 2003 and transitioned back to Deputy Sheriff in October 2003; and

WHEREAS, in September 2009 Kelly was assigned as a K-9 Handler for K-9 Deputy Tango and in September 2010 they won the Southern Ohio K-9 Association Top Dog Competition; and

WHEREAS, Deputy Hammonds was also assigned as a K-9 Handler for K-9 Deputy Maverick from January 2018 – August 2018 and is currently assigned with K-9 Deputy Vader who has served with him since January 2018 and will be retiring alongside Kelly; and

WHEREAS, during his career with Warren County Sheriff's Office, Kelly has served in various capacities and received numerous awards; and

WHEREAS, Deputy Hammonds is being honored on the occasion of his retirement from the Warren County Sheriff's Office for over 28 years of dedicated and loyal service to the citizens of Warren County, Ohio, and it is the desire of this Board to honor him on this special occasion.

NOW THEREFORE BE IT RESOLVED, to honor Deputy Kelly Hammonds and recognize him on this memorable occasion by proclaiming February 28, 2025 as:

"DEPUTY KELLY HAMMONDS DAY"

in Warren County and extend our best wishes as he begins this new phase in his life.

IN WITNESS WHEREOF, we have hereunto subscribed our names and caused the seal of Warren County to be affixed at Lebanon, Ohio this 18th day of February in the year of Our Lord, Two Thousand Twenty-Five.

WARREN COUNTY BOARD OF COMMISSIONERS

Tom Grossmann, President

Shannon Jones

David G. Young



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Kim Frick DEPARTMENT: Human Services

*POSITION: APS DATE: 1/30/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

Adult Protective Services Training

LOCATION:

The Ohio State University Fawcett Center 2400 Olentangy River Rd. Columbus, Oh 43210

DATE(S): 3/14/2025

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: _____

ESTIMATED COST OF TRIP: 465.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Arlene Byrd, Director 1/30/2025
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Andrea Pittman, Gail Everett

WARREN COUNTY BOARD OF COMMISSIONERS
2025 FEB 11 PM 1:49



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Josh Hisle DEPARTMENT: OMJ

*POSITION: Deputy Director DATE: 2/12/25

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
One day trip to plan fly-in

LOCATION:
Washington DC

DATE(S):

TYPE OF TRAVEL: (Check one)


AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: \$500.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

 2.12.25
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Empty box for listing additional attendees.

REC'D - OMJ
FEB 12 2025



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

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*NAME OF ATTENDEE: Katie Barnes DEPARTMENT: Sheriff's Office

*POSITION: Deputy DATE: 2/6/25

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Attend training related to her job duties.

LOCATION:
Grapevine, TX

DATE(S): 7/6/25-7/12/25

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: undetermined at this time

ESTIMATED COST OF TRIP: \$3000

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

[Signature] Sheriff 020725
Signature Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

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*NAME OF ATTENDEE: Joshua Moyer DEPARTMENT: Telecommunications

*POSITION: Public Safety Systems Manager DATE: 2/11/2025

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

APCO International Conference

LOCATION:

Baltimore, MD

DATE(S): July 26-31

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Hotel in Baltimore, MD (Not relased Yet)

ESTIMATED COST OF TRIP: \$3,117.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Dan Ede
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

WARREN COUNTY COMMISSIONERS

60:2144 21 9340707
2020 FEB 12 PM 12:09